

**ACADEMIC, SCIENTIFIC AND CULTURAL COOPERATION  
AGREEMENT  
BETWEEN THE UNIVERSITIES OF  
.....University (...../.....)  
and  
Ardahan University (Ardahan, Turkey)**

**1. Aims.**

The aim of this agreement is to activate and develop joint programmes of study, exchange and cooperation in the areas of teaching, research, cultural activities, creation of an atmosphere for higher education, enhancement of scientific and technical cooperation. Especially an establishment of cooperation with the Asia University which hosts the Department of Turcology, will definitely help in developing close relations between the two countries as well as both universities.

**2. Sides of the Agreement**

Sides in this cooperation are **Prof. Dr. Ramazan Korkmaz**, Rector, on behalf of the **Ardahan University** (hereinafter referred to as ARU) and **Prof. Dr. ....**, **Rector**, on behalf of the ..... **University** (hereinafter referred to as .....)

In recognition of their shared interest in establishing and developing a cooperative relationship between the two universities, and within their respective powers,

**HEREBY AGREE**

**3. Type of Cooperation**

Cooperation between universities may include:

- i. Under and post-graduate student exchanges,
- ii. Student exchanges for training or internship,
- iii. Joint research projects,
- iv. Seminars, colloquia and symposia,
- v. Assignment of Faculty or a lecturer,
- vi. Organization of public language courses,
- vii. Support in terms of book, audio-visual equipment,
- viii. Exchange of information and publications, including exchanges between the libraries of each institution,
- ix. Sides discuss and exchange curricula
- x. Settlement of multi-lingual database especially for Internet usage.

Depending on these and hereafter cooperation may be extended to other fields such as history, philology, and economy.

Some other fields may well be added.

**4. Financial Conditions**

No financial commitment is undertaken by the institutions at the time of signing of this Agreement. The financial details will be separately and specifically defined for each programme or project with cooperation and by two sides. Financial needs such as travel

fare, accommodation, and health insurance, of a person who is sent are met by the sending institution. Both sides provide each other all detailed financial information of a person. It is obligatory that outgoing students, faculties or academic staff must have general and health insurances.

Hosting Institution is not responsible for the financial situation of those incoming persons. However, if willing, it may search for alternative solutions.

### **5. Recognition and Validation and Duration**

In the case of student mobility or joint study programmes, within the framework of international programmes or exchanges, a system for mutual academic recognition and validation will be established.

The mentioned system must be described in each specific protocol and be approved by the corresponding academic authorities in each university.

This Agreement will be valid for five (5) years from the date it is signed as four copies and will be renewed automatically for the same period. At the end of first three (3) years with a consultation participated by both sides, this agreement may well be renewed, developed, or partially changed.

The parties may, by mutual consent, request to modify or cancel the Agreement at least six (6) months before the date it is due for renewal. Should the Agreement be denounced, both parties undertake to finish those studies and projects which may be pending completion.

### **6. Coordination**

Each Rector/Vice-chancellor/President will nominate a committee, a commission or a person among those related Deans or Department chairs or Institute directors or one of their co-chairs to be responsible for coordinating and supervising the activities to be carried out within the framework of the Agreement.

Both sides are responsible for easing the process for exchange students, faculties, and academic staff. Coordinators pay attention to make sure that applications are sent at least four (4) months prior to beginning of a semester. Those students who are accepted by the second party are not responsible for any kind of tuition. However, those students are responsible for all kinds of tuition in their Institution. Both sides help outgoing or incoming students, assistants, faculties or academic staff in obtaining visas and permission for residence. Also both sides pay maximum attention to guard incoming person's all kinds of rights.

ECTS form is prepared and sent to other side. This form is examined by a committee of three persons formed by Coordinator and a committee decides what courses to remove from student's course list. When the Faculty committee proves the list, student's responsibility is removed from his/her record.

The coordinators will maintain regular contact with each other with the purpose of supporting the development of cooperation.

And, in proof of conformity, both parties sign this Agreement, in 4 (four) copies—in English—in the place and on the date aforementioned.

### **7. Resulting the Project and Use of Intellectual Property**

All the information resulting from the joint activities carried out under this agreement will be at the disposal of both parties, unless otherwise specified.

1. Qualified persons are to define the usage of intellectual property as an outcome.

2. Both sides are to publish the outcome in their language.
3. To obtain necessary permissions to realize the projects and scientific researches

### **8. Supporting the Cooperation**

Both sides make sure that responsible persons are in cooperation with each other upon activation of this agreement.

### **9. Changes in Agreement**

All changes must be made in written forms. To ease this cooperation, both sides appoint persons below.

### **10.**

On 30/04/2011 this agreement is prepared in Turkish and English as original copies, and both are valid.

**Prof. Dr. Ramazan Korkmaz**  
Rector

Address:  
Ardahan University  
75000 Ardahan/Turkey

Tel : (478) 211 6242  
Fax : (478) 211 4212

<http://www.ardahan.edu.tr>

Coordinator:  
**Prof. Dr. Orhan Soylemez**

**Prof. Dr. ....**  
Rector

Address:  
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Tel: .....  
Fax: .....

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Coordinator: